

**IDAHO CONTRACTORS BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 4/21/2021**

**BOARD MEMBERS PRESENT:** Michael Arrington - Chair  
Todd B Webb  
Chris Jensen  
Justin (Jessee) Rosin

**BOARD MEMBERS ABSENT:** Barry Stearns

**DIVISION STAFF:** Dawn Hall, Section Chief  
MiChell Bird, Section Chief  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Eric Nelson, Boar Prosecutor  
Kim Aksamit, Board Specialist

**OTHERS PRESENT:** Dominic Brown

The meeting was called to order at 10:00 AM MDT by Michael Arrington.

**INTRODUCTIONS**

Ms. Eavenson talked about the team concept and introduced the team that was assigned to assist the Board. She said that Ms. Aksamit will send a list to the Board with the contact information for those on the team and other key contact information for the Division.

**APPROVAL OF MINUTES**

Mr. Webb made a motion to approve the minutes of February 14, 2021. It was seconded by Mr. Rosin. Motion carried.

**COMPLAINT MEMORANDUM**

Ms. Peel gave the investigative report, which is linked above.

**FOR BOARD DETERMINATION**

Mr. Webb made a motion to close case numbers CON-2019-306; CON-2020-213; CON-2020-256; CON-2021-31 and CON-2021-105; and CON-2021-117. It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to approve the Division's recommendation and authorize closure with a warning letter in case numbers CON-2019-60; and CON-2019-261. It was seconded by Mr. Rosin. Motion carried.

## **EXECUTIVE SESSION**

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Rosin. The vote was: Mr. Rosin, aye; Mr. Webb, aye; Mr. Arrington, aye; and Mr. Jensen, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

## **DISCIPLINE**

Mr. Nelson presented Stipulation and Consent Orders in case numbers CON-2020-107; CON-2021-4; CON-2021-9; CON-2021-14; and CON-2021-24. Mr. Jensen made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Rosin. Motion carried.

Mr. Nelson presented a memorandum. Mr. Jensen made a motion to close case numbers CON-2021-49 and CON-2021-30 with an advisory letter. It was seconded by Mr. Stearns. Motion carried.

## **FINAL ORDER**

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in case numbers CON-2021-71, CON-2020-95, and CON-2020-96, CON-2020-101 and CON-2021-88. Mr. Webb made a motion to approve the Final Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Jensen. Motion carried.

## **LAWS AND RULES**

Ms. Bird presented a legislative update. Ms. Bird stated that S1024, S1026, and S1056, regarding the consolidation of several self-governing regulatory Boards under the umbrella of the Division, have passed through the Legislature and have been sent to the Governor.

## **DIVISION UPDATE**

Ms. Bird discussed the move of the Division and the temporary housing in building number six at the HP Chinden Campus. She said that the Division will likely move to building number four early next year. Ms. Hall said that in-person meetings will probably not occur until after the move and will continue to be conducted via WebEx.

Ms. Bird stated that any Board member contacted by an applicant or licensee should direct them to contact the Division staff with questions and information so that Board members do not need to recuse themselves from discussions or application consideration.

## **DIVISION BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **BOARD BUSINESS**

## **CORRESPONDENCE**

The Board reviewed correspondence from Joe Prin regarding the term licensure vs registration and how it was confusing to the public. The Board directed the Division to respond with updating its consumer information on the website.

## **EXECUTIVE SESSION**

Mr. Jensen made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Webb. The vote was: Mr. Webb, aye; Mr. Jensen, aye; Mr. Arrington, aye; and Mr. Rosin, aye. Motion carried.

Mr. Webb made a motion to come out of executive session. It was seconded by Mr. Rosin. Motion carried.

## **APPLICATIONS**

Mr. Webb made a motion to approve the following for registration:

CASA BELLA ENTERPRISES LLC	RCE-57487
FERRANTE ANTHONY	RCT-57203

It was seconded by Mr. Rosin. Motion carried.

Mr. Webb made a motion to approve the following pending receipt of additional information:

901181180

It was seconded by Mr. Rosin. Motion carried.

**NEXT MEETING** was scheduled for June 23, 2021 @ 10:00 AM MDT.

**ADJOURNMENT**

Mr. Jensen made a motion to adjourn the meeting at 11:29 AM. It was seconded by Mr. Rosin. Motion carried.

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Michael Arrington, Chair